

ANNUAL QUALITY ASSURANCE REPORT

2006-07

THE GARGAON COLLEGE

REPORT SUBMITTED TO NAAC BY IQAC, THE GARGAON COLLEGE

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ASSAM

**Sd/-
Dr. PRANAB SANDILYA
IQAC Coordinator**

**Sd/-
Dr. PUNYADHAR GOGOI
PRINCIPAL**

ANNUAL QUALITY ASSURANCE REPORT**2006-07****THE GARGAON COLLEGE**Name of the Institution: **The Gargaon College****Dist: Sivasagar****P.O. Simaluguri****Assam Pin:-785686**Year of Report: **2006-07*****Report submitted to NAAC by IQAC, The Gargaon College***

Part- A: The present report covers the period from June 2006 to May 2007. As stated in the two earlier reports about the College, the College authority along with the active support of the IQAC and other stakeholders has been managing the College quite satisfactorily. The Principal of the College and the IQAC Coordinator has been working in close tandem to interpret and implement the goals and objectives of the College. As mentioned earlier, due to certain inherent constraints, both external and internal, some of the desired results are yet to be achieved. The phenomena of globalization and liberalization have somehow aggravated new areas of thinking. The opening up of various branches of study along with the job oriented courses in various other institutions

seems to have affected both the teachers and the taught. The need to upgrade oneself through career development has virtually goaded some of the young and aspiring teachers to undertake various kinds of research work. The teachers who are engaged in research and other allied works seem to have inclined more towards career development. Though such initiatives may be positive developments, yet the College authority has been compensating the absence of such teachers by requesting other faculties of the concerned departments to attend such classes.

Since the creation of the IQAC in the College there has been an overemphasis on its role and functions. The general belief has been such that the IQAC, especially the Coordinator will carry out all promotional or developmental activities of the College. Whereas, the IQAC had clearly developed a democratic mechanism through which the participation and active functioning of all the members of the teaching staff was invited. The Principal and Chairperson of the IQAC in consultation with the members of the IQAC formed various sub-committees to carry out the 'plan of action' in the year 2006-07. The IQAC members discussed various issues from time to time to enhance quality in certain key areas like teaching and learning, evaluation, internal examinations, better academic performances, other academic exercises, better internal communication, departmental activities, mentoring of the weak students by taking care of their academic and co-curricular activities, students' involvement in extra-curricular activities etc. The IQAC Coordinator has been in constant touch with the Principal with regard to the various problems faced by the students. Through constant interaction, mostly informal in nature, the Principal and the IQAC Coordinator has been taking the initiative to resolve the problems of the students.

The Students Charter and the Code of Conduct has made the students obedient and disciplined. The Disciplinary Action Committee set up by the Principal has been taking care of the newcomers to the College as well as the weak students.

Part – B:

1) Activities reflecting the goals and objectives of the Institution:

As laid down in the College Prospectus and as mentioned in the two earlier AQAR's, the College abides by its goals and objectives. All the activities that have taken place in 2006-07 have been an outcome of the policies and planning of the College authority. The IQAC has played a satisfactory role in the execution of the plans and policies of the College authority. The students of the College in general have been well motivated in their academic as well as co-curricular activities. Some of the salient features/ activities reflecting the goals and objectives of the College are mentioned below:

1. The College has produced a number of graduates through a better teaching learning environment.
2. All the departments of Arts, Science and Commerce has attempted to groom the talents and abilities of the students through regular interactions and also by engaging the students in departmental activities like seminars, presentations, group discussion, assignments, class tests, inter-personal discussion, meetings etc. Some of the departments have put up Wall Magazines wherein the creative writings of the students are displayed. The departments in the Science section

arrange periodical Field Studies with respect to their areas of study / practical work.

3. Students are encouraged to enhance their performances not only in their respective academic courses but also in their co-curricular activities. In this respect students are advised to regularly read their textbooks, reference books, consult the library, borrow books from departmental libraries, to visit other libraries like the District Library, Dibrugarh University Library etc. Students are also provided with necessary reading materials by the teachers as and when it is available. The Internal examinations like Class/ Unit Tests are considered to be an important evaluation tool through which students are guided to achieve better results. Question Papers of the previous years are separately discussed in the respective departments, especially among the students who pursue Major Courses. Along with the academic performances, students are widely encouraged to participate in all the co-curricular activities that are conducted by the College.
4. Students are encouraged by the teachers to acquire the skills of learning not only in the Classroom but also to develop a critical outlook with regard to their syllabus and textbooks. Students are generally encouraged to take note of the lectures as per their abilities. The weaker students are advised to be more attentive and develop better writing skills. Like the previous years, students are asked to develop their general communication skills by giving more stress on the English language. Since many of the teachers have been attending Refresher Courses and Orientation Courses, it is assumed that the teachers have been satisfactorily taking their assigned classes. The Principal reviewed the general routine and urged upon

- the teachers to complete the courses as per the teaching schedules and well ahead of the final examinations.
5. The Head of the Departments generally allots the Classes to their respective teachers in the concerned departments. It has been a general practice that certain papers are taught only by the respective teachers who have a specialization and expertise in the particular papers. Yet, some of the departments shuffle the allotments as required and found to be necessary. Random tests in the form of oral questions are also practiced in the Classrooms to evaluate the students' interest and abilities. In the Science section students are mostly evaluated by their assigned practical works. In the Commerce section various case studies of business related matters are discussed.
 6. Students are enlightened of the human values of life, especially through the social science subjects like Sociology, Education, Political Science, History and the Literature based subjects in Assamese and English. The ideals, speeches and thoughts of the saints and philosophers of the Nation as well as others are discussed from time to time.
 7. The NSS Unit of the College has played an important role to render meaningful welfare service to the society. Many of the teachers of the College are also engaged in various socio-cultural activities in and out of the College. The Students Union of the College has also contributed a lot as per their ability towards the welfare of the students and the people in general. The NSS Unit along with the active cooperation of a few teachers have groomed some students to act as volunteers in some special occasions like the Annual College Week, Seminars,

Debating competition, Sports Meets etc. In this way the students have been able to learn a lot while exchanging their services with people who visited the college on various occasions.

8. The College authority has provided financial assistance to the socially, economically and academically disadvantaged students of the weaker sections of the society.
9. As practiced in the previous years, students who showed the potential in sports and games were encouraged by the College authority to participate in recognized sports meets.
10. As laid down in the College Prospectus, the teachers have always been encouraged to accomplish research oriented studies. The College authority inevitably encourages teachers to participate in International/ National/ State level seminars, conferences and workshops. Many of the teachers have participated and presented papers in various seminars/ workshops being held in different parts of the state. Apart from that, the College has also been holding such events. the College authority encourages relevant seminars and workshops to be organized in the College for the greater benefit of the students and the society at large.

Along with the activities broadly mentioned above, the IQAC has made an attempt to enhance the activities and the quality of such works through a plan of action. So far, the IQAC has been able to motivate and involve the teaching community to a certain extent only. Much remains to be done to attain a respectable position in its aims and objectives.

2) New academic programmes initiated (UG and PG):

No new academic programme has been introduced in the session 2006-07.

3) Innovation in curricular design and transaction:

Since the Three Year Degree Course in the College is conducted under Dibrugarh University, there is no scope for the College to make further changes/ amendments in the syllabus already prescribed by the University.

4) Inter-Disciplinary programmes started:

The Inter-disciplinary programme conducted for the TDC first year students in the previous year could not be organized in this academic session due to non-adjustment of the normal class routine and also due to the unavailability of teachers to take up the classes. However, the IQAC is contemplating to introduce the approach of inter-disciplinary programme with new subjects/ themes to be introduced.

5) Examination reforms implemented:

It has been reported that most of the departments in the College have developed a practice of discussing question papers of the previous years. The Unit Tests and Terminal Examinations are conducted by the respective departments. The tests were held by the departments keeping in view the extent to which the courses were covered and taught in the classes. Apart from these, no new reforms have been implemented. The final year examinations were held satisfactorily as conducted by Dibrugarh University and the Assam Higher Secondary Education Council.

6) Candidates qualified: NET/ SLET/ GATE etc.

Nil

7) Initiative towards faculty development:

The College authority has been encouraging teachers of the College to avail financial help from UGC and other agencies to undertake research oriented studies. As mentioned in the earlier reports, a few teachers of the College are engaged in their research works under TF Grant.

Apart from that, the following teacher has received financial support from UGC to carry out a Minor Research Project in 2006-07:

Ms. Meghali Bora ----- Rs.80,000.00

The College authority encouraged the teachers to attend Refresher courses/ Orientation Courses in Academic Staff Colleges and other University Centres situated in various places in India.

8) Total number of seminars / workshops conducted:

i) A Seminar on Career Opportunity in the Accounts sector was held in the College on 31st August'06. The seminar was organized by the Institute of Computer Accountant, Sivasagar and was well attended by students and teachers of the College.

- ii) A seminar on "*Role of Students in the Present Socio-Economic Scenario*" was held in the College among the students. The seminar was organized by IQAC and it was appreciably attended by a good number of teachers and students. Apart from the Paper presentations by the students, there was a satisfactory interaction on related issues corresponding to the main theme.

- iii) The Dept of Economics of the College organized a Seminar on the theme "*Twelve Finance Commission and its Impact in Assam*" on 15th Dec.'06.

9) Research Projects:

a) Newly implemented : -----

b) Completed:

i) Mr. Khirod Chandra Gogoi, Lecturer in Sociology has been awarded Ph.D degree by Dibrugarh University.

ii) Mrs. Nitali Borgohain Konwar, Lecturer in Education has been awarded Ph.D degree by Dibrugarh University.

iii) Mr. Saumarjyoti Mahanta, Lecturer in Geology has been awarded Ph.D degree by Dibrugarh University.

10) Patents generated, if any:

Nil

11) New collaborative research programmes:

Nil

12) Research Grants received from various agencies:

Only UGC has sanctioned one MRP to one teacher of the College for the session 2006-07.

13) Details of Research scholars:

Ms. Meghali Bora (*Commerce*) -----MRP ----- 2006-07

14) Citation index of faculty members and impact factor:

15) Honors / awards to the faculty:

16) Internal resources generated:

The College is managing internal resources in a very limited way. There has been some income from Staff Quarter rent, Hostel rent, Canteen, Xerox facility in the

Central library etc. The College authority is expecting to generate such other income from its sources like fishery in the near future.

17) Details of departments getting SAP, COSIST (ASSIST) / DST, FIST, etc. assistance/ recognition:

18) Community services:

The NSS Unit of the College has been rendering social work in the College campus and neighbouring locality.

19) Teachers and officers newly recruited during 2006-07:

Nil

20) Teaching – Non-Teaching staff ratio:

Teachers – 72 : Non-teaching Staff – 27 => 2.6:1

21) Improvements in the library services:

In this session all the received books were catalogued and classified according to AACR – II Cataloguing Rules and DDC -18 edition Classification Scheme. After the successful processing of these books, they were arranged in the library shelves for circulation. During the session two cabinets were constructed, one for Reprographic and another for Book Processing purposes. Along with it, three

iron open shelves have been purchased to keep the books in the Library Stack room and one steel file holder cabinet to keep the various official documents of the library. One leg based Charging tray of 24 Cabinet has also been purchased during this session to keep the Readers Tickets at the Issue Counter.

22) New Books / Journals subscribed and their value:

Items	Number of Books Purchased	Amount in Rupees.
Books	397	Rs.55,140.00
Reference Books	22	Rs.18,109.00
Journals/ Magazines	217 (Purchased and Donated/ Free Supply)	Rs.6695.00
Periodicals like Newspapers etc.	Assamese Daily 4 Nos. Assamese Weekly 1 No. English Regional 1 No. English Weekly 1 No.	Rs.6326.00

23) Courses in which student assessment of teachers is introduced and the action taken on student feedbacks:

Although no new course was introduced in the College for student assessment of teachers, yet the Principal initiated student feedback on a certain format which is confidential in nature. The Principal has taken necessary steps on this issue.

24) Unit Cost of Education :

Statement of Income / Expenditure ----- session 2006-07

INCOME:

1	Govt. grant for salary	Rs.24440561.00
2	70% fees income	Rs.645918.00
3	Building development fees	Rs.448200.00
4	Admission fees	Rs.88452.00
5	Hostel fees	Rs.117800.00
6	Library fees	Rs.119520.00
7	Science fees	Rs.65960.00
8	Maintenance fees	Rs.373500.00
9	Total Revenue receipt	Rs.26299911.00

EXPENDITURE:

1	General a/c	Rs.306369.00
2	Building a/c	Rs742756.00
3	Hostel a/c	Rs.149755.00
4	Library a/c	Rs.123204.00
5	Science a/c	Rs.59175.00
6	Maintenance expenditure	Rs.331500.00
7	Total expenditure	Rs.1712759.00

$$\text{UNIT COST} = (\text{Total revenue receipt} - \text{Total expenditure}) / (\text{Total Enrolment})$$

$$= (\text{Rs.26299911.00} - \text{Rs.1712759.00}) / 1494 \text{ students}$$

$$= \underline{\text{Rs.16457.00 per student}}$$

25) Computerization of administration and the process of admissions and examination results, issue of certificates:

The College administration has been computerized to a large extent and except for those files which needs to be preserved as hard copies. The process of admission and examination results has been computerized. The Accounts section has also been computerized. The IQAC of the College has developed the College Website (www.gargaoncollege.org) and it has become operational in the internet. The website carries most of the relevant information about the college, both past and present. The website is due to be further improved and updated in due course of time with relevant information. The website has been designed and maintained by a local firm.

26) Increase in the Infrastructural facilities:

The construction works of the Boys Hostel has been completed and is ready to accommodate at least 24 boarders. The Staff Quarter of the Boys Hostel Warden has also been repaired and renovated. The construction work of the new building in the Girls Hostel premises has also been completed. The new building is expected to accommodate at least 40 boarders in addition to the existing capacity of 100 seats. The construction works of the new building for the Commerce section has also been completed with provision for three classrooms and one common room for the teachers. Two new boundary walls have also been built on the eastern and western

side of the College campus. With this, the security of the College campus has been further strengthened. Three existing Staff Quarters have been repaired and renovated due to wear and tear. Further a few street lights have been installed in the College campus. The entire floor area of the Auditorium (105ft. x 77 ft.) has been built up and has become ready for use. The Auditorium will be a multipurpose one, which will be utilized for various purposes like meetings, seminars, conferences, workshops, cultural programmes, indoor games like Badminton, Table Tennis, Netball etc. A new toilet (3 seats) has been constructed for students (Boys) behind the Dept. of Physics.

27) Technology upgradation:

The College has been able to upgrade itself in a phased manner through computerization.

28) Computer and internet access and training to teachers and students:

Three New Desktop Computers have been procured in 2006 to be used in the Principal's Chamber, IQAC office and the Dept. of Statistics. Two Flash Drives have also been procured to be used in the Central Library by the Librarian and one by the IQAC Coordinator. The College has been continuing with internet facility as availed through the Corclect-WLL telephone. The College has engaged one computer specialist on contract basis to maintain and upgrade the existing computers. As reported in the earlier AQAR, with the availability of funds the College authority is willing to further computerize every department.

29). Financial aid to students:

Govt. scholarships:

Other Backward Class ----- 14 students ----- Rs.20258.00

Schedule Tribe -----08 students -----Rs.14565.00

List of students--- OBC:-

Sl.no.	Name	Class	Amount
1	Munmi Dowarah	B.A. I	Rs.2031.00
2	Hemanta Chitrakar	"	Rs.1391.00
3	Purnima Gogoi	"	Rs.1391.00
4	Nitul Mohan	B.Com I	Rs.1463.00
5	Pankaj Konwar	"	Rs.1463.00
6	Utpal Borgohain	B.A. I	Rs.1391.00
7	Pranab Saikia	"	Rs.1391.00
8	Jinumoni Konwar	"	Rs.1391.00
9	Sumon Borgohain	"	Rs.1391.00
10	Bornali Borgohain	"	Rs.1391.00
11	Minakhi Konwar	"	Rs.1391.00
12	Pallabi Boruah	"	Rs.1391.00
13	Lakhi Konwar	"	Rs.1391.00
14	Biman Boruah	"	Rs.1391.00

List of students --- ST :-

Sl.no.	Name	Class	Amount
1	Plasuard Paw	HS I	Rs.1455.00
2	Mun Sonowal	"	Rs.1455.00
3	Deepjyoti Paw	"	Rs.1455.00
4	Arun Morang	B.A. I	Rs.2040.00
5	Rajib Yein	"	Rs.2040.00
6	Munmi Taye	"	Rs.2040.00
7	Mouchumi Mech	"	Rs.2040.00
8	Juri Morang	"	Rs.2040.00

The following is a list of students who received financial support for their studies in the College from the Students Aid Fund:

Students Aid Fund: *List of students for the session 2006-07:*

Sl. No.	Name	Class	Caste	Amount
1	Samson Boruah	B.Sc I	OBC	Rs.2125.00
2	Simanta Sonowal	"	ST	Rs.2125.00
3	Manasjyoti Saikia	"	OBC	Rs.2125.00
4	Mousamjyoti Khanikar	"	"	Rs.2125.00
5	Bishnu Gogoi	BA I	"	Rs.580.00
6	Abhijit Gogoi	"	"	Rs.1000.00
7	Sikhamoni Bordoloi	"	G	Rs.600.00
8	Indubhusan Dutta	B.Sc I	G	Rs.1000.00
9	Deben Tanti	B.A. I	TGL	Rs.980.00
10	Pallabi Saikia	"	OBC	Rs.680.00
11	Kabita Phukan	"	"	Rs.600.00
12	Anupam Borah	"	"	Rs.1000.00
13	Smita Konwar	BA II	SC	Rs.1200.00
14	Munindra Das	"	"	Rs.500.00
15	Munmi Bhattacharya	"	G	Rs.1000.00
16	Hemajyoti Buragohain	B.Com III	OBC	Rs.940.00
17	Wahida Rahman	BA III	G	Rs.1320.00
18	Susanta Borgohain	B.Sc III	"	Rs.1000.00
19	Himanta Bezborra	HS II	"	Rs.700.00

30) Activities and Support from the Alumni Association:

The College authority and some members of the Alumni Association of the College have had discussions on various issues regarding the development works of the College. Most of the Journalists/ Reporters working for various local newspapers are alumni of the College. Major Development works and other important events and activities that take place in the College are regularly given good coverage by the local media. In this way the alumnus of the College who belong to the print/ electronic media has been highlighting every major activity of the college on a regular basis.

A few employees, both teaching and non-teaching staff, of the College had a meeting in the Principal's office on the initiative of the IQAC on 02.1.2007. The meeting discussed upon the formation of a new Alumni Association with the active support and cooperation of the staff members of the College who are alumni's of the College.

A Committee was formed to convene a meeting of the Alumni's of the College. Subsequently an Alumni meeting was held on January 7, 2007 which was presided over by the Principal. The IQAC Coordinator suggested a few measures to be adopted by the Alumni Association in the form of a guideline. More than 70 members attended the meeting, and resolved to act upon a plan of action to improve the College infrastructure and other activities.

31). Activities and support from the Parent – Teacher Association:

Like the previous years the Parents and Guardians of the students of the College visits the College whenever required. A cordial relationship is maintained among the Teachers, Staff, Students and Parents / Guardians of the College. In cases of misconduct or indiscipline on the part of students, the Principal issues notices or contacts any parent / Guardian over the telephone if and when it is necessary. It has been observed that the parents/ Guardians visit the Girls and Boys Hostel regularly. Generally the Parents/ Guardians are quite supportive of the decisions and policies of the College authority and also in the activities and functions of the various departments.

32). Health Services:

Like the previous years, the College seeks the assistance of two Govt. Medical Officers, Dr. Labanya Gogoi and Dr. Pradyut Konwar. Students, including the boarders in the Girls and Boys Hostel are rendered medical treatment by the two Doctors immediately whenever they are available. The College authority also helps the students in receiving treatments from the Govt. Civil Hospital at Nazira.

33). Performance in Sports activities:

The College authority has been encouraging the students of the College to take part in sports and games during the Annual College Week. Apart from that, the teachers encourage the students to participate in various sports competitions held in other areas including the Inter-College competitions. Generally, the students of the

College participate in games like Chess, Carrom, Body-Building, Weight-Lifting, Badminton, Athletics, Volleyball, Football, Cricket etc.

For the second time in succession Mr. Nabajyoti Gogoi, a TDC IIIrd year student of Gargaon College was awarded the coveted title of "Mr. ASSAM" on 10th August 2006 in the "17th All Assam Inter-District Body Building Championship 2006". The event was organized by District Body Building Association, Sonitpur (affiliated to Assam State Body Building Federation)/ Indian Body Building Federation.

In the same event, Mr. Nabajyoti Gogoi secured the First position in the 65 kg. Body Weight Class.

34). Incentives to outstanding sportspersons:

Mr. Nabajyoti Gogoi was felicitated as a moral booster in the College by the Principal, teachers and students for his outstanding performance in Body-Building and for winning the title of 'Mr. Assam' 2006.

35). Student achievements and awards:

The following students of the College participated in the Inter-College Youth Festival at Moran College organized by Dibrugarh University in January 2007. The College Team excelled in every event and managed to win some distinctive positions.

1. Mr. Ratul Dutta (*TDC IIIrd year*) ----- FIRST Prize in 'Tabla Competition'.
2. Mr. Palash Borpatragohain (*TDC IIIrd year*)-----Second Prize in 'Flute Competition'.
3. Mr. Palash Borpatragohain (*-do-*) ----- Second Prize in 'Pepa Competition'.

4. Mr. Milanjyoti Gogoi (*TDC IInd year*)-----Third Prize in 'Bihu Dhol Competition'.
5. Mr. Ratan Konwar (*TDC IIIrd year*) ----- Third Prize in 'Gazal Competition'.
6. Mr. Arunav Gogoi (*TDC IIIrd year*) ----- Third Prize in 'Guitar Competition'.
7. Mr. Jayanta Borah (*TDC IInd year*) ----- Third Prize in 'Mime Competition'.
8. Mr. Pranab Handique (*TDC IIIrd year*) ----Third Prize in 'Gagana Competition'.
9. Ms. Juliva Gogoi (*TDC IIIrd year*)-----Judges Special Prize in 'Drama Competition'.

36). Activities of the Guidance and Counselling Unit:

The Guidance and Counselling Unit of which Mr. Dilip Kumar Deka is the Convener, suggests the students of the various means like newspapers, magazines, the internet etc. through which they may get acquainted to various prospective career options. As said earlier, some of the teachers of the College have been providing career related information and data in the Classroom itself. The teachers share relevant information and data with the students even in informal situations. The overall academic atmosphere is quite healthy considering its rural background. Apart from such guidance, the Central Library of the College has also been a major source of books, journals, newspapers etc.

37). Placement services provided to students:

Though the College is yet to formalize a policy to provide placement services to the students of the College, yet the College authority with the support of the IQAC has taken

a few measures. The outgoing students of TDC IIIrd year were advised to take up some short term job oriented courses, especially computer courses. The students were informally advised to approach ONGCL (Nazira / Sivasagar), GAIL (Sivasagar / Lakwa), NIIT, ICA etc. for training as well as for placements. The students were also advised to approach the local print / electronic media for placements. The students were also advised to join Self Help Groups / NGO's located within the district. The students were also advised to take advantage of various Govt. schemes like short term loan facilities to set up their own entrepreneurial work. The students were also informed about loan facilities offered by Nationalized Banks.

38). Development Programmes for non-teaching staff:

As the Head of the institution the Principal has successfully managed to put together the works of the non-teaching staff. The Principal regularly briefs the non-teaching staff and supervises their duties regularly. He constantly reminds his staff about their individual responsibilities in the office works. Special care is taken to act upon important notices and circulars received from UGC, NAAC, Directorate of Higher Education, Govt, of Assam, Dibrugarh University, Assam Higher Secondary Education Council, District Administration of Sivasagar and Nazira etc.

The Librarian has been successfully operating the Central Library with the help and cooperation of the library staff. The third and fourth grade employees are also working cohesively under the supervision of the College authority. The staff members in the Boys and Girls Hostels are also working successfully within their assigned duties.

All the members of the non-teaching staff working in the examination cell have discharged their duties quite satisfactorily in every examination that was conducted in the College.

A few members of the office staff are learning the skills of computers. The Principal and a few teachers have instructed all the night watchman's to keep vigil of the College campus with utmost sincerity. The night watchman's of the Girls Hostel are also instructed in the same vein.

39). Healthy practices of the institution:

The Governing Body of the College is the highest authority / body which manages and oversees the management of the College. The Principal ensures that all the Students, Teachers and Non-teaching staff maintain the rules and regulations in the College as laid down in the prospectus of the college and as per Govt. Rules. In order to sustain a sound academic environment in the College and to produce good human beings / maintain better citizenship the following healthy practices are followed:

1. Maintenance of College Discipline, Rules and Regulations
2. Awareness of the Goals and Objectives of the College
3. Regular attendance in all the classes
4. Adherence to the Code of Conduct
5. Maintenance of Students Attendance Registers
6. Maintenance of Teachers Attendance Registers
7. Maintenance of Non-teaching Staff Registers

8. Wearing of College Uniform by the students during College hours
9. Regular interaction of teachers and students
10. Participation in extra-curricular activities
11. Respecting the dignity of hard work
12. To acquire more knowledge by reading good books
13. To perform better in tests and examinations
14. Maintenance of Departmental profiles
15. An atmosphere of informality, mutual trust and affection permeates in the entire College campus.
16. Staff meetings are regularly organized by the Principal to discuss relevant issues.
17. The College approaches different issues by adopting a collective decision-making process.
18. A Students Magazine is published annually by the College
19. Different Committees are formed to accomplish specific works.
20. Adequate maintenance / up-gradation and proper utilization of infrastructure and buildings
21. Feedbacks are obtained from the students and other stakeholders by the Principal to make improvements in the College
22. The Principal regularly interacts with the HOD's to run the Departments efficiently.
23. Wall Magazines are published by some of the Departments.

40). Linkages developed with National / International / Academic / Research Bodies:

Some of the Teachers of the College have been reported to have developed certain linkages with Research Bodies on individual levels on the basis of their research works. Though the details of such linkages are not yet available, the IQAC expects to be informed soon. The College authority has been encouraging the teachers to explore every possibility to carry forward their research works on a higher plane.

41). Any other relevant information the institution wishes to add:

1. A Tree Plantation programme was held in the College campus on 5th June 2006. Teachers and students alike participated in the plantations.
2. A Blood Group Detection and Blood donation Camp was held in the College premises on 3rd August 2006. A few Medical officers of Sivasagar participated and deliberated upon various health related issues.
3. An AIDS Awareness Camp was held in the College premises on 5th September 2006.
4. The Gargaon College Football Team participated in the Inter-College Football Tournament organized by Dibrugarh University (2006-07) at Sibsagar College and played upto the second round.

5. The 15th Tanu Konger Memorial All Assam Inter-College Debating Competition organized annually by Gargaon College was held on 7th Sept. 2006. Altogether 16 Teams / Colleges from different parts of Assam participated in the competition. The topic of the competition was "*In the Present Circumstances a Face to Face Talk between ULFA and the Government is utterly desirable for the sake of Peace and Prosperity*". There were 3 individual prizes and 2 team prizes in the Debating Competition.

a. *Best Team*: Mr. Nabajit Borthakur

Ms. Bandana Baruah

(Aryavidyapith College, Guwahati)

b. Second Best Team: Mr. Dimbedhar Chetia

Mr. Subhasis Gogoi

(DHSK College, Dibrugarh)

i) Best Debater – Ms. Mahasweta Devi (J.B. College, Jorhat)

ii) Second ----- Mr. Raktim Ranjan Baruah (Cotton College, Guwahati)

iii) Third ----- Ms. Alasmita Adityavarna Gogoi

(Moran Mahila Mahavidyalay, Moran)

6. Mr. Susanta Borgohain (TDC IIIrd year Sc.) and Simanta Buragohain (TDC IInd year Sc.) participated in the All Assam Noren Sarmah Debating Competition at DKD College, Dergaon (Assam) on 30th Nov.2006 with proficiency.

7. The Gargaon College Volley-Ball Team participated in the Inter-College Volley-Ball Tournament at Dhakuakhona College, Lakhimpur (Assam) on 9th and 10th Dec.2006 and played with proficiency upto the semi-final stage.

8. Academic activities of the teaching staff:

Mr. Homeswar Kalita -----working for Ph.D with UGC Teacher Fellowship

Mr. Raju Phukon -----working for Ph.D with UGC Teacher Fellowship

Mr. Manjit Gogoi ----- working for Ph.D with UGC Teacher Fellowship

Mrs. Eva Zaman ----- working for MRP

Mr. Krishnajyoti Handique ----- working for Ph.D

Ms. Tutul Bortamuli -----working for Ph.D with UGC Teacher Fellowship

Mrs.Monjumoni Gogoi -----working for Ph.D

9. The Dept. of Mathematics organized a *Mathematics Olympiad* in the Gargaon College Centre under the aegis of 'Assam Academy of Mathematics' (AAM) on 2nd September 2006. More than 50 students took part in the contest in four

categories from Class V to Class XII. The Officer-in-Charge was Mr.Sunil Chetia, a Senior Lecturer in the Dept. of Mathematics.

10.A seminar on "*Poribekh Sangkatat Ami*" was held in the College on 8th Sept.'06.

11. Shri Bijoykrishna Handique Union Minister (Govt. of India) and Dr. Homoprova Saikia, Ex-Minister, Govt. of Assam visited the College on 6th Nov.'06 and inaugurated a Boys Hostel Building and also the Auditorium. The Auditorium has been constructed under MP LAD Fund and Assam Govt. Buniyad Scheme respectively.

12. A meeting of the Alumni Association of Gargaon College was held in the College on 7th Jan. 2007. The meeting decided to take a responsible role toward the development of the College.

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