

ANNUAL QUALITY ASSURANCE REPORT

2004-05

THE GARGAON COLLEGE

Report submitted to NAAC by IQAC, The Gargaon College

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**The Gargaon College
Dist: Sivasagar
P.O. Simaluguri – 785686
ASSAM**

**Sd/-
Dr. Pranab Sandilya
Coordinator, IQAC
Gargaon College**

**Sd/-
Dr.Punyadhar Gogoi
Principal
Gargaon College**

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Name of the Institution: **The Gargaon College**
Dist: Sivasagar
P.O. Simaluguri
Assam Pin:-785686

Year of Report: **2004-2005** (*Post accreditation*)

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Part-A: The National Assessment and Accreditation Council (NAAC) assessed and accredited The Gargaon College in September 2004 and was awarded 'B' Grade. The College continues to provide Higher Education to the students of the region under the course curriculum set by Dibrugarh University for the Three Year Degree Course. As desired by NAAC, the College has since constituted the IQAC for quality enhancement in December 2004. The IQAC, after its formation, has been giving due thought to enhance the quality of the College in all possible ways. Since the present report essentially covers the period from 01 January to 31 May 2005, the actions taken by the IQAC have so far been partially implemented due to the advent of final year examinations starting from February 2005 till May/June 2005. However the IQAC has been continuously trying to keep pace with the fast changing needs. The IQAC feels that with the help of necessary resources, adequate funds and other aids from concerned and interested agencies and with the support and cooperation from students, academics, the alumni and the public in general, the College will definitely be able to set new standards of learning.

Keeping this in view, the IQAC of Gargaon College has redesigned the College Prospectus with the motto "*To Provide Quality Education By Infusing a New Spirit Among The Learners*", starting with the new academic session for 2005-2006. It has also put up a 'Students Charter' on display near the Administrative Building, which contains the various responsibilities of the students learning in the College. The IQAC has also sent a proposal to the UGC (NER,Guwahati) to provide the necessary grants to hold a National Seminar in the session 2005-2006 in the College. The proposed

theme of the National Seminar is "Present Status of Handicrafts in the North-Eastern Region". Though the IQAC desired to hold the Seminar in August 2005 yet because of some delay on the part of the UGC(NER Guwahati) in finalizing the approval, a new date has been sought by the UGC (NER Guwahati) from the College to hold the Seminar.

Part-B:

1. Activities reflecting the goals and objectives of the institution:

The Gargaon College envisages to be a premier institute to impart quality education to its students to face the emerging challenges of the new millennium. It is committed to deliver quality teaching and sound guidance to enable the diverse student community to realize and utilize their potential and creativity. The goals and objectives of the College are clearly laid down in the College prospectus.

1. To produce graduates of higher standards and to promote excellence in teaching, academic as well as other resourceful areas.
2. To infuse a new spirit among the learners to exploit and draw out talents and abilities.
3. To encourage passion for achievements.
4. To help the students with the skills of learning, communication, self study and self analysis.
5. To promote innovative methods of teaching and evaluation.
6. To enlighten students on the virtues and human values of life through quality education, thereby producing morally and socially committed noble citizens.
7. To arouse a sense of social justice and responsibility and to motivate the students to render meaningful welfare service to fellow beings.
8. To render academic and financial assistance to the socially, economically and academically disadvantaged students of the society.

9. To encourage the students to participate in Inter-College Competitions and such other well recognized programmes and competitions.
10. To motivate the teachers of the institution to gain more knowledge through research activities, writing articles, books and other promotional activities.

2. New academic programmes initiated (UG and PG):

The College has started conducting P.G. Courses in Assamese and Sociology under D.D.E. Dibrugarh University. Courses in other subjects will also be opened in due course of time.

3. Innovations in curricular design and transaction:

Since the Three Year Degree Course in the College is conducted under Dibrugarh University, there is no scope to make further changes in the syllabus already prescribed.

4. Inter-Disciplinary programmes started:

The IQAC of the College has initiated a plan to introduce an Inter-disciplinary Programme for the first time in the College. To begin with on an experimental basis, the first course will be for a select group of students from the TDC first year. The IQAC has felt that the students, irrespective of their own field of study, should acquire the common minimum knowledge from every branch of study. Since the College already has three sections in Arts, Science and Commerce, so it would not be difficult to engage its Faculty to conduct the proposed programme under a Course Coordinator from the session 2005-06.

5. Examination reforms implemented:

The College Authority along with the IQAC is thinking of introducing Report Cards to the students of the College after every internal examination. Though this system was partly introduced a few years back, yet it could not be maintained due to improper response by the students. The respective Departments of the

College have been requested to conduct Unit Tests and other Internal Tests as and when required.

6. Candidates qualified: NET/SLET/GATE etc.

<u>Name</u>	<u>Subject</u>	<u>Year</u>	<u>Remark</u>
1. Mr. Pranab Dowarah	Assamese	2002	SLET
2. Ms. Runjun Hazarika	Assamese	2002	NET
3. Mrs. Ratna Das	Education	2003	SLET
4. Mrs. Priyama Dehingia Phukan	Assamese	1999	NET
5. Mr. Bitul Chetia	History	2003	SLET

7. Initiative towards faculty development programme:

The College authority encourages Teachers to avail financial help from various agencies like UGC to take up Research work. Two of the Teachers of the College namely Mrs. Eva Zaman (Botany) and Mr. Krishnajyoti Handique (Economics) have already availed financial help from UGC as part of the faculty development programme. Four Teachers, namely Mr. Saumerjyoti Mahanta (Geology), Mr. Homeswar Kalita (Commerce), Mr. Manjit Gogoi (Botany) and Mr. Raju Phukan (Economics) are on Teacher Fellowship leave as per rules for continuing their Research work. Apart from that a few Teachers have also taken up Research works on their own in their respective area of study. The College also encourages the teachers to attend Refresher Courses/ Orientation Courses in Academic Staff Colleges and University Centres situated in various places of India. The IQAC has requested all the Departments of the College to organize Seminars and Workshops concerning their areas of interest on regular basis so that the Faculty is also benefited along with the students.

8. Total number of seminars/workshops conducted:

- i. The Dept. of Geography, Gargaon College organized a Seminar on "*Remote Sensing as a Tool of Resource Study and Environmental Management*" on 15th September 2004 in the ICM Conference Hall of the College. The Resource Person for this Seminar was Mr. Prasanna Baruah, Scientific Officer, Assam Remote Sensing Application Centre, Guwahati. Others who participated in the Seminar included Mr. Dughda Sarma and Mr Sanjay Das, Lecturers, Sibsagar Girls College, Mr. Gajen Sarma, Lecturer, Nazira College, 08 Lecturers of Gargaon College, 20 TDC 3rd year students of Sibsagar Girls College having Geography Major, 07 students of Nazira College and as many as 85 students of Gargaon College belonging to different streams. The Seminar evoked keen interest among the participants. The deliberation made by Mr. Prasanna Baruah was very lucid and interesting. Since the fundamentals of Remote Sensing have been incorporated in the 3rd Year syllabus of Geography and Geology Major, the students were benefited a lot. This was reflected mostly during the questioning hour / interaction with the Resource Person. The Coordinator for this Seminar was Mr. Dilip Kumar Deka, Lecturer, Dept. of Geography.

- ii. The Gargaon College Economic Association organized a Seminar on "*Saving Habits and its Benefits*" sponsored by SBI, Simaluguri on 23rd November 2004 ICM Conference Hall of Gargaon College. The Seminar was inaugurated by Mr. Madhab Bordoloi, Branch Manager, SBI- Simaluguri. The Resource Persons of the Seminar included Mr. Suresh Neog, Chief Manager, SBI- Jorhat and Mr. J. Chaliha, SBI- Jorhat. The deliberations focused upon the Economic Policies of the Nation and to keep pace with the new developments, Mr. Neog said that the Banks have been forced to lower the rates of interest

for greater benefit of the people and for overall development. He also said that the Banks have started giving more priority to the Self-Help Groups. It was also revealed that the Banks have started giving meaningful beneficiary services rather than functioning as commercial centers only. Apart from the faculty members of the College a large number of students and young entrepreneurs attended the Seminar. The Seminar was conducted with Mr. Bharat Rajkonwar, HOD, Dept. of Economics on the Chair. The Coordinator for this Seminar was Mr. Krishnajyoti Handique, Lecturer, Dept. of Economics.

- iii. The Department of Chemistry, Gargaon College organized a Seminar on the topic "*Petroleum Product of APL*". The Resource Person for the Seminar was Dr. R.K. Gogoi, Senior Manager, APL- Namrup, Assam. The Seminar was held on 13th August 2004. in the Dept. of Chemistry, and it was well attended by the faculty members and a good number of students.
- iv. A Seminar on "*Non-Conventional Energy Resource*" was held in the ICM Conference Hall of the College on 20th August 2004. The Seminar was organized by the Sivasagar District Administration under the supervision of the Deputy Commissioner and with the active cooperation of the College authority. The Resource Persons were deputed by the District Administration and it was well attended by the teachers and students of the College.
- v. The Department of Sociology, Gargaon College organized a Seminar on the topic "*Environmental Pollution and Our Society*" on 20th August 2004 in the College. A large number of students attended the Seminar and it was followed by an interaction session.
- vi. A Workshop on "*Medicinal and Aromatic Plants*" was organized by Gargaon College in collaboration with Krishi Vigyan Kendra,

Nazira and under the auspices of the Horticulture Department, Assam Agricultural University, Jorhat. The Workshop was held on 7th June 2005 in the ICM Conference Hall of the College. Inaugurated by Dr. P.D. Gogoi, Principal, Gargaon College, the Workshop was basically aimed at creating awareness and provide training to the local youths, entrepreneurs and Small Tea Growers. The Resource Persons of the Workshop were Dr. Ishwar Ch. Barua, Scientist, Assam Agricultural University and Dr. Jayanta Deka, Senior Trainer, Krishi Vigyan Kendra, Nazira. Mr. Diganta Konwar and Mr. Dwijen Nath, Lecturers of Gargaon College actively participated in conducting the Workshop smoothly. The focus of the Workshop was on the rich forests of Assam and the demand for Medicinal Plants as well as Aromatic Plants, specially *Patchouli* all over the World. Considering its market-value, the local youths were encouraged to work in this area with a scientific approach. The Workshop also urged one and all to be in constant vigil against deforestation and to restore a balance in the Eco-system. A Handbook containing articles by Scientists of AAU was handed over to the participants of the Workshop.

9. Research projects

a) Newly implemented:

b) Completed: -----

10. Patents generated, if any:

11. New collaborative research programmes:

The College has developed no such programme till now. But it has been

observed that a few scholars who are engaged in the field of research may enter this area positively.

12. Research grants received from various agencies:

Only UGC has sanctioned Research Grants to the Teachers of the College for Minor Research Projects during the period.

13. Details of research scholars:

<u>Name</u>	<u>Subject</u>	<u>University</u>	<u>Year</u>
1. Mr. Saumerjyoti Mahanta	Geology	Dibrugarh University	2004-05. Project entitled: " <i>Assamese Science Literature: A Critical Study</i> "
2. Mr. Homeswar Kalita	Commerce	Dibrugarh University	2004-05. Project entitled: " <i>A Study of the Petroleum Based Industries to the Economy Of Assam</i> "
3. Mr. Manjit Gogoi	Botany	Dibrugarh University	2004-05. Project entitled: " <i>Biodiversity of Charaideo Sub-division with Special Reference to the Threatened Plant Majankori and its Conservation</i> "
4. Mr. Raju Phukan	Economics	Dibrugarh University	2004-05. Project entitled: " <i>Muga Silk Industry of Assam: Its Problems and Prospects</i> "
5. Mr. Khirod Gogoi	Sociology	Dibrugarh University	2004-05. Project entitled: " <i>Occupational Mobility Among the Tea Garden Labour Community of Assam</i> "
6. Mr. Krishnajyoti Handique	Economics	Dibrugarh University	2002-07. Project entitled: " <i>Handicrafts in Assam With Particular Reference to Cane And Bamboo Works</i> " Minor Research Project: " <i>Cane and Bamboo Craft in the Sivasagar District of Assam</i> " - UGC Sponsored 2005-07.
7. Mrs. Nitali Konwar Borgohain	Education	Dibrugarh University	1999-06.

Project entitled: "*Parental Involvement in Child's Education at Primary School Level*" (Study Based on 600 Parents of Sibsagar Town)

8. Mrs. Eva Zaman Botany UGC 2005-07.
Minor Research Project: "*Ethnobotanical Studies on the Flora of Sivasagar District of Assam*"
9. Ms. Tutul Bortamuli Zoology Gauhati University 2004-05.
Joined the 'Resource Management and Environment Division', Institute of Advanced Study in Science and Technology, Guwahati as Teacher Fellow Under FIP for Ph.D work.
10. Mrs. Monju Gogoi History Dibrugarh University 2004-05.
Project entitled: "*Land Grants and Land Assignment in Medieval Assam and their Socio-Economic Impact*"
11. Mrs. Rina Handique Zoology Gauhati University 2005-
Project entitled: "*Pigmentation in Freshwater Fish: Role of Carotenoids in pigmenting the Skin, scale, Fins and their Metabolism*"

14. Citation index of faculty members and impact factor:

15. Honors/Awards to the faculty:

16. Internal resources generated:

Though the College does not have adequate sources for internal resources, there has been some income from Staff Quarter rent, Hostel rent, Canteen, Xerox facility in the Central Library etc.

17. Details of departments getting SAP, COSIST (ASSIST)/DST, FIST, etc. assistance/recognition:

18. Community services:

As a part of the Community Services, the College undertook the responsibility to collect data on the subject "Socio- Economic Condition" of 10 revenue villages under Nazira Development Block, Nazira Constituency and Nazira Sub Division. It may be mentioned that the Project Director DRDA, Sivasagar, Govt. of Assam, requested the College authority to undertake this survey work of IWDP for the Nazira scheme (*Hariali Guideline*) and accordingly the Principal of the College took necessary initiative to accomplish the work with the active support of the Dept. of Economics and the Dept. of Sociology. The Project was undertaken with the collection of household data by the process of door-to-door survey with the help of structured questionnaires and direct observation. The report contains a carefully analyzed data and was submitted on 12.05.2005.

19. Teachers and officers newly recruited during 2004-05.

(Permanent)

- | | |
|---------------------------------|-----------------------------------|
| 1. Mr. Pranab Dowarah | Lecturer, Department of Assamese |
| 2. Mrs. Ratna Das | Lecturer, Department of Education |
| 3. Ms. Runjun Hazarika | Lecturer, Department of Assamese |
| 4. Mrs. Priyama Dihingia Phuhan | Lecturer, Department of Assamese |
| 5. Mr. Bitul Chetia | Lecturer, Department of History |
| 6. Mrs. Poly Konwar | Lecturer, Department of Education |

(Temporary)

- | | |
|--------------------------|---------------------------------|
| 1. Mr. Bitupal Borgohain | Lecturer, Department of English |
| 2. Mrs. Monorama Phukan | Lecturer, Department of Geology |

3. Mrs. Minarabi Das	Lecturer, Department of Sociology
4. Mr. Chandraditya Gogoi	Lecturer, Department of Geology
5. Mr. Anil Tanti	Lecturer, Department of Commerce
6. Ms. Kabita Phukan	Lecturer, Department of Mathematic

20. Teaching-Non-teaching staff ratio:

Teachers – 78 : Non-teaching Staff – 30 => 2.6:1

21. Improvements in the library services:

As a part of the continuous improvement programme of the Central Library of the College, two new Steel Shelves (*Almira*) and four numbers of bookshelves have been newly prepared and placed in the Library for systematic arrangement of the Books. Repairing of the wooden furniture and roof of the Library has been done. A Journal display rack and Revolving Book Displayer has been newly procured. One catalogue card cabinet of twenty boxes has been procured in this period. The processing of books is going on and during the session 2004-05 around 2000 (Two thousand) books have been classified and catalogued according to the DDC-18th edition and AACR-II rules. Two Sets of Computers have been newly installed (Donated by ONGCL) along with a Reprographic machine. Hence a new section was opened in the Library entitled as 'Reprography'. The Library circulation system was converted to Newark and Brownes system instead of the conventional ledger system. During this period there has been a good collection of reference books and text books in the Library.

22. New books/journals subscribed and their value:

Details of expenditure on Books/Reference Books/Newspapers/Magazines and Journals during 2004-05.

Text Books	295 Nos	
Reference Books	26 Nos.	-Rs.66,813/-
Newspapers		
Assamese Daily (Regional Paper) – 4 Nos.		
Assamese Biweekly	- 1 No.	
English Daily (National)	- 1 No.	
English Daily (Regional)	- 1 No.	
English Weekly (National)	- 1 No.	-Rs.3581/-
Magazines and Journals	- 116 Nos.	-Rs.10300/-

(Rupees Ten thousand and three hundred only)

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

The IQAC is contemplating to introduce a particular course to an advanced group of TDC First Year students (Arts, Science and Commerce) in the next academic session, i.e. 2005-06. The assessment of teachers by the students will be a part of the exercise to determine the overall impact of such a course. The feedback by the students is supposed to be graded on the kind of topic the particular Teacher deals with and the quality of deliverance of the topic concerned. The grading will be in the order of good, fair and average.

24. Unit Cost of education:

Statement of Income/Expenditure ----- Session 2004-05.

INCOME:

1	Govt. grant for salary	Rs.18319871/-
2	70% fees income	Rs.779268/-
3	Building development fees	Rs.529800/-
4	Admission fees	Rs.670302/-
5	Hostel fees	Rs.155600/-
6	Library fees	Rs.147545/-
7	Science fees	Rs.60000/-
	Total revenue receipt:	Rs.20662386/-

EXPENDITURE:

1	General a/c	Rs.538731.00
2	Building a/c	Rs.411366.00
3	Hostel a/c	Rs.135499.00
4	Library a/c	Rs.102700.00
5	Science a/c	Rs.69317.00
	Total expenditure:	Rs.1251413.00

$$\begin{aligned} \text{UNIT COST} &= (\text{Total revenue receipt} - \text{Total Expenditure}) / (\text{Total Enrolment}) \\ &= (\text{Rs.20662386.00} - \text{Rs.1251413.00}) / 1786 \text{ students} \\ &= \underline{\text{Rs.10868.00 per student}} \end{aligned}$$

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

The College administration is in the process of computerization. Two sets of computers have initially become functional to computerize the office works. One computer in the Principal's chamber is being used for Internet connectivity. One computer is being used in the IQAC cell. The Librarian uses one computer for cataloguing books and others. Provision is being made for networking all these computers.

26. Increase in the infrastructural facilities:

The College authority is giving due emphasis to increase the infrastructural facilities of the College keeping in mind the primary needs of the students and the academic fraternity as a whole. The College Auditorium is undergoing construction and it is expected to be completed within a few weeks. There has been a good amount of earth filling done in the College playground. The College authority is about to rebuild the Boys Hostel due to damages, and the preliminary works for the construction is underway. By tapping a natural water pond within the College campus, the College authority is pursuing to develop a fishery. Two Staff Quarters and the Principal's Quarter have undergone repairing/renovation. The College Canteen has also been developed to some extent. Three Blackboards in the Classrooms have been replaced with new ones. One new white mica-board has been put up in the ICM Conference Hall.

27. Technology upgradation:

Apart from computerization of the administration the College is yet to embark upon any technology upgradation. This is because of inadequate funds. If sufficient fund is available the College authority has no hesitation to introduce the technological amenities to give better opportunities to the students and others.

28. Computer and internet access and training to teachers and students:

As mentioned above, at present the College has five sets of operational computers. There are two Departmental computers, which is solely used for Departmental works. Though one internet connectivity was established in the Library a few months back, yet due to lapses on the part of BSNL office Nazira, the connection remained frequently interrupted. The connection has since been abandoned. A new connection has recently been introduced for use in the Principal's chamber.

29. Financial aid to students:

List of students exempted from tuition fees for the session 2004-05:

<u>Name</u>	<u>Class</u>	<u>Roll No.</u>	<u>Amount Allotted</u>
1. Miss Hemajyoti Buragohain	TDC Com.I	06	Rs.1700/-
2. Miss Shanti Saikia	TDC Arts I	143	Rs.720/-
3. Mr.Bhupen Das	TDC Arts I	31	Rs.840/-
4. Mr.Bikheswar Konwar	HS Arts I	280	Rs.600/-
5. Mr.Rana Rajkotoky	TDC Sc. I	50	Rs.1020/-
6. Miss.Himarani Devi	HS Arts II	78	Rs.690/-
7. Miss.Shantashree Borgohain	HS Arts II	226	Rs.690/-
8. Miss.Jesmin Ara Ahmed	TDC Sc. II	48	Rs.1020/-
9. Miss.Ditimoni Buragohain	TDC Arts II	09	Rs.840/-
10.Miss. Padmaja Boruah	TDC Arts II	46	Rs.840/-
11.Miss.Bharati Chetia	TDC Arts II	125	Rs.720/-
12.Mr.Ashabuddin Borboruah	TDC Arts II	286	Rs.840/-

Total = Rs.10520/-

(Rupees Ten Thousand Five Hundred Twenty Only)

30. Activities and support from the Alumni Association:

The Alumnis of Gargaon College have always encouraged the College in its march toward attaining its desired goals and objectives. Though students passing out of this College do visit the College once in a while, yet due to their own engagements, they hardly have the time or resources to maintain a regular relationship with the College. Due to this fact, the Alumni Association though constituted earlier, has not been able to function formally. Meanwhile, the IQAC, with the active cooperation of the Principal is trying to revive the Association by forming a teachers committee to locate and bring together the Alumnis of the College.

31. Activities and support from the Parent-Teacher Association:

Parental involvement in the institution is quite encouraging. The Parents come to the College whenever summoned with regard to the performances of their wards in the College. Although the Parent-Teacher Association has not yet been formally formed, the IQAC has suggested the Principal to organize the Association. Since most of the students of the College belong to agriculture based families, it has been observed that the Parents/ Guardians hardly have the time or resources to maintain a regular and active involvement with the College. But they are ever willing to see their wards to comply with all the rules and regulations of the College. This is best illustrated by their desire to obtain Higher Education in spite of surmounting difficulties and the prevailing economic condition of the people. Yet some of the Departments of the College

have received satisfactory cooperation from the Parents and Guardians. Again, every Parent/ Guardian is seen to pay regular visits to their wards in the Girls Hostel. The Girls Hostel Superintendent listens to any grievance or complaint from the Parent/ Guardian and any such issue is promptly resolved within the Hostel itself or in consultation with the Principal.

32. Health services:

As and when required, the College seeks the aid of Dr. Labanya Gogoi a Medical Practitioner of repute to help the students of the College. Dr. Gogoi is also a member of the Governing Body of the College and has been keeping in touch with the College authority quite sincerely. Dr. Gogoi attends to the Boarders of the Girls Hostel whenever any necessity arises. Dr. Pradyut Konwar, Medical Officer, Govt. Civil Hospital has also been offering his services to the College fraternity and students for quite sometime now. Dr. Konwar visits the College quite often and whenever any necessity arises with regard to the good health of the students he offers his services. Apart from that, the College authority helps the students in getting aid from the Govt. Civil Hospital, Nazira which is located at a distance of 1.5 km from the College.

33. Performance in Sports activities:

During the Annual College Week Festival the students of the College take part in various indoor and outdoor games like Chess, Carom, Badminton, Volleyball, Football, Cricket, Athletics, Weight-lifting, Body-building etc. On the basis of their performances, the students are selected to represent the College Teams in the respective Inter-College Sports Meets/Competitions as and when it is generally organized by Dibrugarh University. Apart from that, students of the College, both boys and girls often participate in different Competitions organized in the District level or in the All Assam level. The College authority encourages the students to take part in these competitions

while keeping in mind their academic terms also. A number of teachers of the College are distinguished Sportspersons, and as such the students of the College have always received all kinds of inspiration and guidance quite regularly.

The Dept. of English organizes an Annual Inter-Departmental Cricket Competition for the students of the College. This Competition has become not only a source of encouragement for the students, but brings them together, who are otherwise confined to Departmental activities. The Competition is also an opportunity for the Cricketers to display their talent through their performances. A few students have been selected to play for the College Team based on their performances in this competition.

Mr. Nabajyoti Gogoi, a student of TDC Ist Year, won the title of "MR.DIBRUGARH UNIVERSITY" 2004-05 in the Inter-College Body-Building Competition organized by Dibrugarh University.

Mr. Biswajit Borgohain, a student of TDC Ist Year, won the Second Prize (70 kg) in the Inter-College Body-building Competition organized by Dibrugarh University in 2004-05.

Mr. Prasun Rajkonwar, a student of TDC Ist Year has been playing for Charaideo District Team in the Inter-District Cricket Tournaments. He has also attended a few coaching camps organized for the young talented Cricketers of Assam.

34. Incentives to outstanding sportspersons:

The College has provision to give admission to students on Sports-quota. Students who have represented District and State Teams in any recognized Games and Sports are directly admitted to their desired area of study. Outstanding sportspersons are Honoured either with gifts or Cash-prize as and when it is available. Mr. Arlen Konwar, ex-student of Gargaon College and a current State Ranji Cricketer of Assam, was recently felicitated by the Teachers Unit of the College.

35. Student achievements and awards:

Mr. Ratan Konwar, a talented singer of TDC Second Tear, won the First Prize in Lok Geet and Second Prizes in Jyoti Sangeet and Rabha Sangeet in a Cultural/ Musical Competition organized in the Silver Jubilee Celebrations of 'Budbari Satra Sangha' in Sivasagar(January 2005). Mr. Ratan Konwar also won the Second Prize in 'The Best Singer Award' Competition organized by SABDA, a Socio, Cultural and Sports Organisation of Sivasagar held on 30th January,2005 at Natya Mandir, Sivasagar.

Mr. Palash Borpatra Gohain, an outgoing student of the College, is a talented Flute player. Apart from his other achievements, he justified his talent in Flute Piping in the "All India Multi-Lingual Drama and Dance Competition" in the National Theatre Art Search, 2005 in Pune, Maharashtra. The Competition was organized by Akhil Bharatiya Sanskrutik Sangh in May 2005.

36. Activities of the Guidance and Counselling unit:

Mr. Benu Gogoi, Lecturer in the Dept. of Zoology is in Charge of the Guidance and Counselling Unit of the College. The students are provided the necessary guidance and counseling from time to time depending on their turn out. With the support of the IQAC, the Unit is preparing to take the help of the Internet to allow the students to have a better exposure to career related information and data.

37. Placement services provided to students:

38. Development programmes for non-teaching staff:

The College authority, with suggestions from the IQAC has encouraged the non-teaching staff to undergo computer training. A few members of the Office Staff are learning the computer basics. Two of the members are already operating two sets of computers. Apart from that, the members of the non-teaching staff have been acquainted with the IQAC activities. One member has adequately been trained to operate the Xerox machine. Mr. Goutam Gogoi is doing his Masters in History under DDE of Dibrugarh University. Mrs. Archana Konwar, Library Staff, has completed her B.Lib. under IGNOU (Dibrugarh Center) in 2004.

39. Healthy practices of the institution:

The College has put up a Students Charter near the Administrative Building. The Charter contains the responsibilities of the students in maintaining the highest standard of the College. The students are also made aware of the goals and objectives of the College, discipline, rules and regulations and purpose of their pursuit of Higher Education. The Principal notifies the students to attend their classes regularly, to wear their uniform tidily, to maintain discipline in and out of the classroom, to have fellow feelings and also to take part in extra-curricular activities. The Principal also notifies the students not to chew gutka, pan-masala, tobacco or any such substance which is injurious to health. The teachers advise the students to study intensively to increase their wealth of knowledge. It has been observed that teachers inspire the students both formally and informally to study hard and utilize their time in a fruitful manner. In every field-study work the respective teacher usually accompanies the students. The IQAC has been trying to sort out other means to facilitate the students in removing their weaknesses in coping with Higher Education.

40. Linkages developed with National/International, Academic / Research bodies:

The College authority permits the teachers to pursue Orientation Courses and also Refresher Courses organized by various Academic Staff Colleges and

University Centres all over India. Also, the College permits the teachers doing research to visit Academic centers, Libraries and archives situated in different parts of India. In this way the teachers of the College have been able to set up linkages with various Academic Bodies both in the National and International level. The internet has also been a source of linkage academically.

Dr. Punyadhar Gogoi, Principal of the College is a annual member of *Indian History Congress*, life member of *North-East India History Association* and *North-East India Council for Social Science Research*.

Mr. Krishnajyoti Handique, Lecturer in Economics, is a member of *North-East India History Association* and *North-East India Economic Association*.

Mrs. Monju Gogoi, Lecturer in History, is a life member of *North-East India History Association*.

Mr. Raju Phukan, Lecturer in Economics, is a member of *North-East India Economic Association*.

Mr. Khirod Gogoi, Lecturer in Sociology, is a member of *Assam Sociological Forum*.

Mr. Manjit Gogoi, Lecturer in Botany is a member of *Indian Science Congress*, *International Society for Natural Resource Conservation (BHU)*, *Advance Plant Association (Muzaffarnagar.UP)*, *Assam Science Society*, *Indian Association for Angiospam Taxonomy*, *International Plant Taxonomy Association* etc.

41. Any other relevant information the institution wishes to add:

- i. The 13th Tanu Konger Memorial All Assam Inter-College Debating Competition organized annually by Gargaon College was held on 7th September 2004. Altogether 21 Colleges/ Universities participated in the Competition. The topic for this competition was "*Declaration of Flood as a National Problem by the Central Government will pave the way to a solution in Flood Control in Assam*". Cotton College, Guwahati secured the first position while J.B College, Jorhat secured the second position in the competition.

- ii. The Talent Search Committee of Assam Academy of Mathematics selected and entrusted the Department of Mathematics, Gargaon College to look after its Sivasagar Center for the first time in the year 2004. The faculty in the Dept. of Mathematics took up the responsibility positively and sincerely to carry out all the necessary works related to this programme. The Talent Search Examination (also known as the Mathematics Olympiad) was held on 12th September 2004 in 30 centres all over Assam, including the Gargaon College Center. As many as 264 candidates from different Schools and Colleges appeared in the examination in the Gargaon College Center. Mr Munin Bokotial, a student of class IX of Bidya Bhawan, Gargaon a candidate from this center in category I secured second position (II) among all the candidates of Assam. He thereby qualified for the Pranjal Talukdar Memorial Award. The College feels that this Center of Talent Search would certainly have a far-reaching impact in making the subject popular among the students of this locality.
- iii. Most of the Departments of the College have their own 'Wall-Magazine' attached within the Departments. Students of the respective Department contribute creative writing in the form of poems, articles and short stories to the 'Wall-Magazines'.
- iv. The Dept. of Political Science has constituted a few awards for the students. These awards are in memory of the Late teachers of the Dept.- Late Nilamani Borgohain, Late Amulya Borgohain, Late Nitya Konwar and Late Kushal Dutta.
- v. The Gargaon College Students Magazine is published annually. The Magazine usually contains articles, short stories, poems, interviews of academicians and educationists, famous quotations, illustrations, student achievements, photographs etc. The contents of the Magazine are either both in Assamese or English.

